

LEHIGH CARBON COMMUNITY COLLEGE
Minutes of the Meeting of the Board of Trustees
August 1, 2013
Volume 49

The scheduled regular meeting of the Board of Trustees of Lehigh Carbon Community College was held on Thursday, August 1, 2013 in the Don Mershon Conference Room at the Community College. Mr. Mohr, Board Chair, convened the meeting at 7:00 p.m.

Members Present:

Mr. Joseph A. Alban
Mrs. Annabelle B. Creveling
Mr. Mathias J. Green, Jr.
Mr. David Hunsicker
Mr. Matthew T. Korp
Ms. Audrey L. Larvey
Mr. Thomas F. Mantz

Mrs. Roberta M. Marcus
Mr. William Miracle
Mr. Kenneth H. Mohr, Jr.
Mr. William Santore, Jr.
Mr. Randall L. Smith
Mrs. Ann L. Thompson

Staff Present:

Dr. Ann D. Bieber, Senior Vice President for Administrative Services
Mrs. Ann C. Conte, Office Assistant, President's Office
Mr. Creed Hyatt, Associate Professor of Social Sciences
Dr. Thomas C. Leamer, Vice President for Academic Services and Student Development
Mr. James A. Moretti, Vice President for Finance and Facilities
Dr. Donald W. Snyder, President

Counsel Present:

Attorney Jerome B. Frank

Press Present:

None

Others Present:

Attorney Ronald E. Corkery, Corkery & Almonti

Executive Session Mr. Mohr stated an Executive Session will be held following the regular Board meeting to discuss personnel matters.

Minutes of July 11, 2013 On a motion by Mr. Miracle, seconded by Mr. Korp, the minutes of the July 11, 2013 meeting were approved as written.

Treasurer's Report Mr. Mantz presented the Treasurer's Report as listed below:

Cash Balance 6/1/13	\$19,553,231
Receipts	<u>+ 6,366,717</u>
Total	\$25,919,948
Disbursed	<u>- 4,828,994</u>
Cash Balance 6/30/13	\$21,090,954

President's Report The Board reviewed the August 2013 issue of the *President's Desk*, and the following items were also noted:

- President Snyder reminded the trustees of the Recognition Ceremony for August Graduates on August 18th, and encouraged their participation. He noted that Mr. Ken Mohr will be providing the opening remarks.
- The renovations on the Administration Building are underway and the demolition is progressing.
- President Snyder is optimistic that enrollment will equal or fall just below 1% of last year's numbers. He reported that more students are taking advantage of the Cougar installment payment plan and that the economy continues to play a role in declining enrollment. He states that all efforts are being made to address this.
- LCCC has qualified for an \$8.5M bond issue from the Department of Education for the proposed new Carbon Center, which is funded in half by the PA State Public School Buildings Authority. In order to receive funding for the 2013-14 fiscal year, the bond will need to be issued within this fiscal year or else the College will risk qualification of the funds.

Personnel and Curriculum Committee	<p>Mrs. Creveling reviewed this committee's minutes of its meeting of July 15, 2013.</p> <p>A complete report of this committee is contained in its minutes of July 15, 2013.</p>
Finance and Insurance Committee	<p>In the absence of Mr. Torbert, Mr. Alban reviewed this committee's minutes of its July 15, 2013 meeting.</p> <p>A complete report of this committee is contained in its minutes of July 15, 2013.</p>
Building and Site Committee	<p>Mr. Alban reported that the renovations to the Administration Building are on schedule and budget, as well as the signage. He reported that an inspection of the athletic fields showed they were in good shape and showed no sign of puddles from recent storms. Scoreboards should be complete by October, and Landtech is moving forward into the completion stage.</p>
Community and Government Relations/Strategic Planning Committee	<p>This committee did not meet during the month of July, 2013.</p>
Joint Coordinating Committee	<p>Mr. Miracle announced that the next meeting of this committee will be on September 20th at 7:30 a.m. at the Carbon Lehigh Intermediate Unit. He also informed the board that Terry Bradshaw had filmed a segment about Lehigh Career and Technical Institute on the LCTI campus earlier this month. The show will air on the Discovery Channel on August 3. Dr. Bieber reported that she will send the link to all, including school districts.</p>
LCCC Foundation	<p>Mrs. Creveling gave the following update on Foundation activities:</p> <ul style="list-style-type: none"> ○ 20th Annual Scholarship Golf Classic: Mrs. Creveling presented the Cougar head golf club cover which will be the handout for this year's tournament. She also reported 84 golfers participating as of August 1, with \$36,750 in sponsorships to date. She encouraged all to attend to help support this effort. Mr. Hunsicker pointed out that New Tripoli Bank is the primary sponsor for this event and that turnout is down from previous years. ○ Holiday Fall Festival: She also reminded the board about this event taking place on November 8-9; with \$3,000 in sponsorships to date. She stated that vendor applications continue to come in and that there will be a special VIP

reception held on Friday, November 8. She encouraged the board to mark their calendars for this event and to take advantage of this opportunity for early shopping.

- Mrs. Creveling reported \$66,861 total sponsorship and scholarship funds for the year.

Old Business	None
New Business	None
Announcements	Mr. Mohr announced that an Executive Session will be held after the board meeting.
Adjournment	The meeting adjourned at 7:31 p.m.

Respectfully submitted,



Randall L. Smith
Secretary
Board of Trustees
Lehigh Carbon Community College

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BT\Misc\Board meeting Minutes